



BULL POINT PLANTATION WELCOME COMMITTEE

PREAMBLE

The Amended By-Laws of the Bull Point Plantation Property Owners Association (the “POA”), provides the Board of Directors (the “BOD”) with the authority to appoint committees “as it deems appropriate in carrying out its purpose”. Pursuant to such authority, the BOD has appointed the Welcome Committee (the “Committee”) to provide it with advice and counsel to carry out the BOD’s purpose, as delineated in this Charter, and as may be revised from time to time by decisions approved by a vote of a majority of the members of the BOD.

The BOD has appointed a member of the BOD to serve as its liaison to the Committee (the “Board Liaison”). The BOD has authorized the Board Liaison to observe and inform the BOD of the status of ongoing endeavors undertaken by the Committee, and, in turn, to provide the Committee with guidance and direction as to the policies, decisions, and priorities of the BOD, to ensure that the ongoing work of the Committee is consistent with its Charter and the BOD’s purpose.

PURPOSE

The purpose of the Welcome Committee is to greet new owners, both lot and homeowners, and when appropriate present them with welcoming packet, acquaint them with its contents, and offer assistance to them in getting settled in their new environment and becoming part of the Bull Point Community.

The Welcoming Committee is committed to providing a unique and memorable experience by being the first to personally welcome homebuyers to their new home and lot owners to ownership in Bull Point. The committee will work to introduce them to their new community in a warm, generous, and informative manner. The committee will ensure from the start that their ownership on Bull Point Plantation and use of the common areas are properly utilized for the enjoyment of their families in compliance with the Declaration of Covenants, Conditions and Restrictions.

CHARTER / RESPONSIBILITIES

The Committee is responsible for the following:

- Ensure new homeowner’s are visited by a committee as soon as practicable.
- Reach out to new lot owners by the committee as soon as practicable.
- Insure that they have been provided copies of the Covenants, By-Laws, Amendments, and Rules and Regulations; if the owners requires copies, inform them that they may be obtained, from the community website. Stress the importance of compliance.
- The committee shall provide and maintain an aesthetically appealing Welcome Basket for new homeowners in order to make it more enjoyable and physically attractive. Welcome new homeowners on behalf of the Association and distribute community information, including, but not limited to:
 - Welcome Basket (Expenses NOT to exceed \$25.00)
 - Welcome Letter



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- Such information as website References to Bull Point Plantation Documents, Current list of Board Members, Committee Chairs, Assessment Payment Information, etc.
- Contact families that have a death in the family or a family member with an illness to see how the neighbors can help.
- Ensure families with newborn babies receive a card.
- Develop and implement strategies for improving and expanding Bull Point Plantation Welcoming Committee, welcome basket, and amenities therein.
- When applicable, work in cooperation with the Events Committee, Board of Directors, or other Committees and or residents to organize, promote, coordinate, and conduct community events so neighbors can meet and socialize with each other.
- All committee event dates for the following year should be forwarded to the BOD Secretary.
- All reimbursements should be submitted to the board and must be approved by the BOD prior to submission to the Community Manager.
- The Committee shall provide regular updates, meeting schedule, minutes, and articles to the Communications Committee for publication in the newsletter, website, and online community calendar.
- Accepting the Board Liaison's guidance and direction as to the policies, decisions, and priorities of the BOD.

REQUIREMENTS FOR MEMBERSHIP / REMOVAL

- The Committee shall consist of no less than three (3) members.
- Committee members serve at the pleasure of the BOD.
- Absence by any Committee member from 3 or more consecutive meetings without excuse will be reported to the BOD.

MEETING FREQUENCY

- The Committee elect a Chairperson. The committee will rotate the Chair amongst its members at the discretion of the Committee.
- The Committee shall meet at least monthly.
- The BOD may also request special meetings of the Committee.

COMMUNICATION & REPORTING

- The Committee will notify the Association Management and/or the BOD Liaison if an issue arises from Committee interaction with a homeowner.
- The Chairperson may be required to report to the full BOD or to a meeting of the homeowners.
- The Committee may be required to produce reports for publication on the POA website.



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AUTHORITIES

The Committee shall not direct vendors/contractors unless and only to the extent specifically authorized by the BOD. Such authority may then be exercised by the Committee or by any member of the Committee designated by the Chairperson to act on the Committee's behalf.

- Only the BOD may enter into, modify, or terminate a contract.