



BULL POINT PLANTATION EVENTS COMMITTEE

PREAMBLE

The Amended By-Laws of the Bull Point Plantation Property Owners Association (the “POA”), provides the Board of Directors (the “BOD”) with the authority to appoint committees “as it deems appropriate in carrying out its purpose”. Pursuant to such authority, the BOD has appointed the Events Committee (the “Committee”) to provide it with advice and counsel to carry out the BOD’s purpose, as delineated in this Charter, and as may be revised from time to time by decisions approved by a vote of a majority of the members of the BOD.

The BOD has appointed a member of the BOD to serve as its liaison to the Committee (the “Board Liaison”). The BOD has authorized the Board Liaison to observe and inform the BOD of the status of ongoing endeavors undertaken by the Committee, and, in turn, to provide the Committee with guidance and direction as to the policies, decisions, and priorities of the BOD, to ensure that the ongoing work of the Committee is consistent with its Charter and the BOD’s purpose.

PURPOSE

The purpose of the committee is to serve the will of the BOD on all matters pertaining to the planning, scheduling, and reporting of functions, events, and social activities for the enjoyment of all residents and to foster a sense of community. The committee develops and promotes events according to the needs and enjoyment of the community. The Events committee is to advise our management company and the BOD in a reasonable and productive manner on issues pertaining to new event idea development.

CHARTER / RESPONSIBILITIES

In accomplishing this goal, the Board of Directors shall assign the Committee with tasks from time to time that may include, but are not limited to:

- Vote to approve a “Social Director” that will chair the committee. Appointment consideration criteria will include but will not be limited to relevant experience, willingness and availability to serve, ability to get along with others, fairness, firmness and ability to function as a team.
- Collaborate to create new ideas for new events
- Critique and recommend ways to modify existing events
- Suggest and develop ideas to grow and enhance community involvement
- Suggest and develop ideas to grow sponsorships and community partnerships that will reduce the cost of events to residents and the Association
- Committee will provide accurate and timely information about its activities for publication in the Association website, and other communication vehicles of the Association. It is the responsibility of the Committee to ensure that this information is updated on a regular basis.
- The Committee shall develop an annual plan and budget for planned events for the BOD, using the yearly budget for Events voted on and approved by membership. The plan should encompass a 12-month period, and all activities and budgets recommended by the Committee shall be approved by the BOD
- Providing a report to the BOD at least annually to include actions since the preceding report, immediate and future issues and possible solutions, priorities and potential financial implications.
- Accepting the Board Liaison’s guidance and direction as to the policies, decisions, and priorities of the BOD.



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REQUIREMENTS FOR MEMBERSHIP / REMOVAL

- The Committee shall consist of no less than three (3) members.
- Committee members serve at the pleasure of the BOD.
- Committee members should have an interest in creating events and social activities for the enjoyment of all residents to foster a sense of community.
- Absence by any Committee member from 3 or more consecutive meetings without excuse will be reported to the BOD.

MEETING FREQUENCY

- The Committee will rotate the “Social Director” amongst its members at the discretion of the Committee.
- The Committee shall meet at least monthly.
- The BOD may also request special meetings of the Committee.

COMMUNICATION & REPORTING

- The Chairperson must submit an agenda at least three (3) days prior to a scheduled meeting in order to ensure that all members can review the agenda and prepare for the meeting.
- Minutes must be recorded and submitted to the BOD within ten (10) days following each meeting. Minutes shall include the date, time, place, member attendance and all votes of the meeting.
- The Committee will notify the Association Management and/or the BOD Liaison if an issue arises from Committee interaction with a property owner.
- The “Social Director” may be required to report to the full BOD or to a meeting of the owners.
- The Committee may be required to produce reports for publication on the HOA website.

AUTHORITIES

The Committee shall not direct vendors/contractors unless and only to the extent specifically authorized by the BOD. Such authority may then be exercised by the Committee or by any member of the Committee designated by the Chairperson to act on the Committee’s behalf.

- Only the BOD may enter into, modify, or terminate a contract.