



## SUSTAINABILITY COMMITTEE CHARTER

### PREAMBLE

The By-Laws of the Bull Point Plantation Property Owners Association (BBPOA) provides the Board of Directors (BOD) with the authority to appoint committees “as it deems appropriate” in carrying out its purpose. Pursuant to such authority, the BOD has appointed the Sustainability Committee to provide it with advice and counsel to carry out the BOD’s purpose, as delineated in its Charter, and as may be revised from time to time by decisions approved by a vote of a majority of the members of the BOD.

The BOD has authorized the elected Chairperson of this Committee to inform the BOD of the status of ongoing endeavors undertaken by the Committee, and, in turn, to provide the Committee with guidance and direction as to the policies, decisions, and priorities of the BOD to ensure that the ongoing work of the Committee is consistent with its Charter and the BOD's purpose.

### PURPOSE/RESPONSIBILITIES

The Committee will demonstrate good stewardship of the land, water, air and built environment, protecting preserving and enhancing BPPOA natural areas and ecosystems for current and future generations while making nature accessible for all to enjoy in common areas. The Committee will assist the BOD to assure that our policies, practices, and programs not only protect, but also enhance the natural habitat of the community.

The Committee is responsible for the following:

- Research and provide best practices to nurture and protect our wildlife population, forest, lakes, and native plant populations.
- Maintain Bull Point Plantation’s status as a National Wildlife Federation Certified Wildlife Habitat.
- Create and provide educational programs and guest speaker opportunities.
- Promote the use of native species and reduce the impact of invasive species.
- Work to incorporate opportunities for natural areas and wildlife habitats.
- Collaborate with other Committees including, but not limited to the Wildlife, FireWise, and Architectural Review Board Committees to identify mutual goals and activities to better serve community needs.

### REQUIREMENTS FOR MEMBERSHIP/REMOVAL

- The Committee shall consist of no less than three (3) members.
- Committee members serve at the pleasure of the BOD.
- Absence by any Committee member from three (3) or more consecutive meetings without cause will be reported to the BOD.

### MEETING FREQUENCY

- The Committee shall elect a Chairperson and may rotate the Chair amongst its members at the discretion of the Committee.
- The BOD will be notified of Chairperson changes when they occur.

- The Committee shall meet at least monthly.
- The BOD may also request special meetings of the Committee.

### **COMMUNICATION & REPORTING**

- The Chairperson must submit an agenda to members at least three (3) days prior to a scheduled meeting to ensure that all members can review the agenda and prepare for the meeting.
- Minutes must be recorded and submitted to the BOD within ten (10) days following each meeting. Minutes shall include the date, time, place, member attendance, and all votes of the meeting.
- The Committee will notify ASM and the BOD if an issue arises from Committee interaction with an owner.
- The Chairperson may be required to report to the full BOD or to a meeting of owners.

### **AUTHORITY**

- The Committee shall not direct vendors or contractors unless and only to the extent specifically authorized by the BOD. Such authority may then be exercised by the Committee or by any member designated by the Chairperson to act on the Committee's behalf.
- Only the BOD may enter into, modify, or terminate a contract.